



**WORD OF GOD ACADEMY**  
**Homeschool Division**  
**Parent/Student Handbook**  
**2020-2021**

*Equipping Future Generations for Life and Eternity*

### **WOGA VISION STATEMENT**

It is the vision of Word of God Academy to advance a Christian school of academic excellence so that our leaders of tomorrow will know the truth of God's Word and be equipped both academically and spiritually to advance the Kingdom of God in their homes, churches, communities, nation and world for Christ.

### **WOGA MISSION STATEMENT**

It is the mission of Word of God Academy to provide Academic Excellence in a Christ-centered environment.

### **WOGA CORE VALUES**

In order to successfully fulfill this mission, Word of God Academy will give priority to seven core values. Each core value must have operation principles that will allow WOGA to put these core values into everyday practice in every aspect of its educational program.

*God's Word*  
*The Christian Family*  
*Biblical Worldview Education*  
*The Church*  
*Christ-likeness*  
*Work & Stewardship*

### **WOGA EDUCATIONAL GOALS AND OBJECTIVES**

Word of God Academy (WOGA) exists because of the belief that Christian parents should have the opportunity to give their child a quality education based on Kingdom Education. Our school views itself as a ministry of Word of God Ministries and seeks to teach the greater community about Christ. Word of God Academy's students will acquire wisdom, knowledge and a Biblical worldview as evidenced by a lifestyle of character, leadership, service, stewardship, and worship.

The goals and objectives of WOGA is that the education of children and youth:

1. Is the primary responsibility of the parent.
2. Is a 24 hour-a-day, 7 day-per-week process that continues from birth until maturity.
3. WOGA will use Grade Level Expectations (GLE) as it relates to our beliefs and philosophies.
4. Will strive to educate all students academically, physically, and spiritually to enter higher education

### **WOGA STATEMENT OF PHILOSOPHY**

Word of God Academy is a ministry of Word of God Ministries whose faculty and administration are committed to academic excellence. Our concern is for developing intellectual, spiritual, emotional, cultural, physical, and social aspects for every student with the philosophy of Kingdom Education. We shall provide a religious environment which invites participation for the next generation in the following statements:

1. We believe the Bible to be divinely inspired and the only infallible and authoritative Word of God.
2. We believe there is one God eternally existent in three persons: Father, Son, and Holy Spirit.
3. We believe in the deity of the Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death by His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal, visible return in power and glory.
4. We believe in the total depravity of all mankind.
5. We believe in the necessity of regeneration through faith alone in the Lord Jesus Christ.
6. We believe all true believers endure to the end by the power of God even though they may fall into sin.
7. We believe in the resurrection of both the saved, and the lost – the saved to eternal life, the lost to eternal damnation.
8. We believe in the local church that is made up of believers who God will use to carry out the Great Commission.
9. We believe in the spiritual unity of believers in our Lord Jesus Christ.
10. We believe in the present ministry of the Holy Spirit by indwelling a Christian to enable him to live a godly life.
11. We believe in Genesis 1:1, *In the beginning God created the heavens and the earth.*” We will defend our faith and belief in the creation and if necessary as dictated in other books our students may read that might discuss evolution, we may discuss in class why this is not our belief.

Updated Winter 2018

## **Principles of Kingdom Education**

*These 10 principles of Kingdom Education taken from the book, Kingdom Education (2002) will be foundational to all that takes place at Word of God Academy.*

1. The education of children and youth is the primary responsibility of parents (Deut. 6:4-9; 11:18-21; Psa. 78:1-7; Psa. 127:3; Prov. 22:6; Mal. 2:13-16; Eph. 6:4).
2. The education of children and youth is a 24 hour-a-day, 7 days-per-week process that continues from birth to maturity (Deut. 6:7; 11:19; Prov. 22:6).
3. The education of children and youth must have as its primary goals the salvation of and discipleship of the next generation (Psa. 78:6-7; Matt. 28:19-20).
4. The education of children and youth must be based on God's Word as absolute truth (Matt. 24:35; Psa. 119).
5. The education of children and youth must hold Christ as preeminent in all of life (Col. 2:3; 6-10).
6. The education of children and youth must not hinder the spiritual and moral development of the next generation (Matt. 18:6; 19:13-14; Mk. 10:13-16; Lk. 18:15-17).
7. The education of children and youth, if and when delegated to others by parents, must be done so with utmost care to ensure that all teachers follow these principles (Ex. 18:21; I Sam. 1:27-28; 3:1-10).
8. The education of children and youth results in the formation of a biblical belief system or worldview (Lk. 6:40).
9. The education of children and youth must lead to true wisdom by connecting all knowledge to a worldview frame of reference (Rom. 1:20; Psa. 19:1; Prov. 4:5,7; 3:19; 9:10; Psa. 104:24; 136:5; Jere. 10:12; Rom. 11:33; Luke 11:52; Col. 2:3; I Cor. 8:1; 13:8; Rom. 1:28).
10. The education of children and youth must have a view of the future that includes the eternal perspective (Col. 3:1-2; Matt. 6:19-20; 2 Tim. 4:6-8; Acts 20:24; Heb. 11:13; Col. 3:23-24).

**Kingdom Education is a life-long, Christ-centered process of leading a child into a new identity with Christ and developing him/her according to the specific ability given to him/her by Christ so that the child will be empowered to live a life characterized by love, trust, and obedience to Christ.**

**(Dr. Glen Schultz, Kingdom Education)**

### **Purpose of WOGA Homeschool Partnership Program**

Word of God Academy (WOGA), in harmony with its mission, vision, philosophy and core values, offers services to accommodate homeschool students and encourage them to become WOGA students. WOGA believes the most biblical, direct form of training occurs through the home. WOGA functions as an extension of the family and church. The WOGA Homeschool Partnership Program (WOGAHome) attempts to deliver Kingdom Education training for all families desiring to achieve not only academic excellence but biblical worldview training. These services include record keeping, academics, arts, athletics and other WOGA experiences.

### **Integration of Faith and Learning**

The curriculum is rooted in a God-centered view of life, allowing students the opportunity to understand themselves and the world around them from a biblical perspective. All truth is found in God and is derived from His revealed Word and from objective observation of the world He created. In all matters, the Scriptures are supreme. The integration of biblical faith and learning is the responsibility and a primary function of the online curriculum at WOGA and the secondary function of the teacher. The school endeavors to select the best instructional materials available from secular and Christian publishers in order to reach its overall goals. We at Word of God Academy believe that we have the mission of enabling our students to live wholesome Christian lives in a harsh and demanding world. In cooperation with the parents, we will make the students aware that, while they are created in God's image, they are also blessed with distinctive personalities. They will also learn that they are endowed with special talents, which they will discover, and finally, that God has a purpose for each of them, and they can achieve that purpose. WOGA provides an environment that balances a relationship with God through faith in Christ with intellectual and artistic pursuits. Academic excellence, coupled with the development of Christian character, will enable each student to recognize God's special plan for his or her life and to strive to attain that goal. We are well aware that the primary responsibility for raising children rests with the parents. With that in mind, however, WOGA believes that parents and the school should work in cooperation and harmony in nurturing, training, guiding, and expanding the child's mind and spirit. Such cooperation creates spiritually vital families and the foundation not only of our school, but also of our church, our community, and our nation.

Updated Winter 2018

## Student Identification Categories

With the addition of WOGAHome, there are now four classifications for students who associate with Word of God Academy:

**Traditional Students** – Students who take all courses in a traditional manner at WOGA full time.

**Hybrid Tier 1 Students** – Students who take courses in a traditional manner at WOGA and/or through WOGA Online, enrolled in WOGA transcript management and working towards a WOGA diploma. Tier 1 students are strongly encouraged to complete 4 credits in a traditional format.

**Hybrid Tier 2 Students** - Students who take courses at WOGA and/or through WOGA Online, who are not enrolled in WOGA transcript management, and are not working towards a WOGA diploma.

**Homeschool Athletes** – Students who participate in athletics but do not take academic courses through a WOGA learning platform.

## Transcripts and School Documents

There are two ways to participate with Word of God Academy Homeschool with regards to transcript and school documentation.

**Tier 1 (Traditional and Hybrid Diploma-Bound Students)** – Word of God Academy Homeschool Partnership will operate as an umbrella school; meaning these students will be fully identified as WOGA students, they must meet WOGA graduation requirements, and may participate in WOGA graduation. WOGA will maintain the students' TOPS records and the student will function as a fully endorsed Word of God Academy student/graduate. These students may participate in online courses, regular courses, or a mix of any of the above. Diploma bound homeschool students still cannot participate in any more than 4 regular courses per semester but are strongly encouraged to take a minimum of 4 traditional courses over their high school career.

**Tier 2 (Courses Only)** - Word of God Academy Homeschool Partnership will compile grades for WOGA courses (online or regular) on a transcript form to be used for school transfers or college entrance purposes. "Word of God Academy Homeschool Partnership" along with your student's name will be printed on the transcript. This does not indicate participation in WOGA, but offers a record compilation service for your student. Only courses taken at WOGA will be denoted on this record. Word of God Academy will not operate as an umbrella school; therefore, the parent(s) are responsible for maintaining a transcript, school records, community service hours, attendance record, report card, issuing a diploma, and all other school related documents. The parent(s) will be responsible for the student's requirements to meet the TOPS standards.

## Student Standards

All WOGAhome students are to be held to the same standards as WOGA students as outlined in the WOGA student handbook, including, but not limited to, behavior, attendance and passing grades. Any failing student is subject to probation or withdrawal from the class without refund. Approved WOGA uniforms are required for all students whenever on campus.

## Academic Integrity

A high standard of ethical behavior, scholarship, academic honesty, and integrity is expected from every student. To that end, any infractions that create or result in an unfair academic advantage for one student or disadvantage for another will be investigated. Infractions that are deemed to be in violation of this academic integrity standard encompass any act that compromises or subverts the integrity of the educational or research process. These offenses include, but are not limited to: cheating, fabrication, plagiarism, and facilitation by:

- Submitting work, in whole or part, that is not one's own without proper citation.
- Copying answers from peers during an examination.
- Using notes/materials during a semester exam without written instruction to do so.
- Permitting another student to copy one's work.
- Submitting work previously submitted in another class without appropriate citation and/or permission of the instructor.
- Otherwise misrepresenting academic achievement for evaluation or a grade. Suspected academic integrity violations will be reported to the WOGA administration and appropriate consequences will be established in coordination with the student's family and/or school, based on the severity of the violation.

### Enrollment

The full application payment is due along with tuition and athletic fee (if applying to play a sport) **a minimum of two weeks prior** to the start of courses or athletic practice. Students will not be able to begin class or athletic practice until required paperwork and fees are received.

### Course Requirements and Limits

WOGAHome students may enroll in a **maximum of 8 courses** (8 credits) per academic year. Of those 8 courses, a maximum of 4 courses may be on-campus courses. Refer to the following table for the available hybrid enrollment options:

Option 1	Option 2	Option 3	Option 4	Option 5
8 online courses; 0 on campus courses	7 online courses; 1 on campus course	6 online courses; 2 on campus courses	5 online courses; 3 on campus courses	4 online courses; 4 on campus courses

Chapel attendance is required for WOGAHome students who are enrolled in a class where the chapel time is embedded in that class period. WOGAHome students enrolled in any fine arts class will be allowed to participate in concerts and displays related to that class. Any parts assigned or creations on display are at the teachers' discretion.

### Course Availability

First priority for class or team space is given to full time WOGA students, which includes all WOGAHome Hybrid Tier 1 students. Homeschool students are placed in courses and on teams as space permits. Application and registration fees will be refunded if space is not available in courses.

### Completing A Course

- Assignments may be submitted ahead of the target due dates; however, students may not complete a 0.5 credit in less than 6 weeks or a 1.0 credit in less than 12 weeks (see enrollment duration policy).
- Late assignments will follow the WOGA handbook policies
- Skipped assignments will be graded with a temporary 0%. Skipped assignments may be submitted before the semester exam to earn a grade.
- In accordance with the enrollment changes policy, an enrollment change may be requested at any time to adjust the pacing schedule; however, students may not be enrolled in a 0.5 credit course for more than 6 months or a 1.0 credit course for more than 12 months from the original start date in the course.
- Students will not have target due dates and instructors are not required to respond, grade, or conduct office hours on the following dates:
  - o Saturdays and Sundays
  - o Easter break (Observed from the Thursday before through the Monday following Easter)
  - o Memorial Day (Observed the last Monday of May.)
  - o Fourth of July Week
  - o Labor Day (Observed the first Monday in September.)
  - o Thanksgiving Week (Thanksgiving is observed on the fourth Thursday of November.)
  - o Christmas break (Observed for two weeks around December 25th and January 1<sup>st</sup>).

### Withdrawal and Incomplete Courses

An incomplete ("I") or withdrawal ("W") may be assigned when students have started working in a course but have not completed all required assignments. Upon request, students may be permitted to complete course work prior to the end of the maximum allowable enrollment time. No credit is awarded for an incomplete or withdrawal; It is not denoted on the WOGA transcript, therefore, has no effect on GPA. A student will automatically be dropped from a course and receive an incomplete ("I") if:

- he/she reaches the course end date without having completed the semester exam.
- a period of 30 days of inactivity passes without the enrolling party (school and/or family) having requested an enrollment change.
- Students will be dropped from a course and receive a withdrawal ("W") if, the enrolling party (school and/or family) requests a student to be withdrawn from a course before all assignments are completed.

### Enrollment Duration

In order to account for unexpected delays, it is recommended that students be initially enrolled in each course for the maximum allowable time period. However, any duration requested by the enrolling party (either family and/or school) will be honored within these parameters:

<b>Course Type</b>	<b>Minimum Allowable Time</b>	<b>Maximum Allowable Time</b>
1 semester (.5 credit)	6 weeks or 75 hours	6 months
2 semesters (1 credit)	12 weeks or 120 hours	12 months

**\*In order to earn credit, a student must submit at least one assignment each week during the minimum allowable time period or complete at least the minimum number of hours of active course participation inside the learning management system. A week is defined as starting on Monday 12:00 AM ET and ending on Sunday 11:59 PM ET.**

### Enrollment Refunds

At the request of the family and/or school, a student may be withdrawn from a course or switched to a different course, subject to the following schedule of transcript implications and refunds:

<b>Time Since Enrollment Date</b>	<b>Transcript Implications</b>	<b>Refund</b>
0 days (prior to start)	Not listed on transcript	Course tuition minus \$100 fee
Day 1 – Day 10	Not listed on transcript	30% of Course Fee
Day 11 – Day 24	Not listed on transcript	50% of Course Fee
Day 25+	Not listed on transcript	No refund

Refunds are not applicable for dual credit or ESL courses; nor student registration, application or pre-testing fees. Refunds will be made by check to the original purchaser and may take up to 2 weeks to complete.

### Course List - Middle School

Below is a list of middle school courses currently offered for homeschool registration on a space available basis. All courses listed here are offered as a year- long (2 semesters) program.

#### **7<sup>th</sup> Grade**

Bible 7  
 English 7  
 World History  
 Math 7  
 Earth Science  
 Electives\*

#### **8<sup>th</sup> Grade**

Bible 8  
 English 8  
 US History  
 Pre-Algebra (based on placement)  
 Algebra I H\*\* (based on placement)  
 Physical Science  
 Spanish I H\*\*  
 Electives\*

\*Electives will be determined year to year based on need and programming.

\*\*Course is taught at a high school level and given high school credit.

### Course List - High School

Below is a list of high school courses currently offered for homeschool registration on a space available basis. All courses listed here are offered as a year-long (2 semesters) program unless otherwise noted. All courses may vary based on current sequence of course offerings. Non-Traditional students can only take up to 4 courses a semester. All course requests will be reviewed by the Guidance Counselor, and placement recommendations are subject to completion of course specific prerequisites.

<b>English:</b> English I English II English III English IV AP Language AP Literature	<b>Math:</b> Algebra I Geometry Geometry (Honors) Algebra II Algebra II (Honors) Pre-Calculus (Honors) Calculus (Honors) Advanced Math	<b>History:</b> Global Studies World History US History US History (AP) Psychology	<b>Science</b> Biology Chemistry Physics Earth Space Science Marine Science Anatomy & Physiology
<b>World Languages</b> Spanish I Spanish II Spanish III	<b>Bible</b> Bible 10 Bible 11 Bible 12	<b>Electives</b> Based on current sequence and availability.	

### Summer Reading Requirement

Middle school and high school students that plan to register for an English and/or Bible course(s) for the upcoming school year are required to participate in the Word of God Academy summer reading program. The summer reading requirements are posted on the WOGA website.

### Testing

#### Achievement Testing:

In the 7<sup>th</sup> and 8<sup>th</sup> grades, *Standford10* tests will be available at WOGA each spring for a fee. PSAT/SAT, PLAN/ACT, and ASVAB (Juniors & Seniors) information is available in our Guidance Counselor's office.

### Athletics

The Athletic Office will publish a list annually by June 1<sup>st</sup> of sports for which WOGAHome students may apply. Team selection is solely at the discretion of the coach at the varsity level. Team selection at the Junior Varsity, Middle School and Elementary level is at the discretion of the head coach; however, at least 80% of the team must be comprised of WOGA students, and no full-time student (On-Campus or Tier 1 Hybrid) can be displaced by Tier 2 or homeschool athletes. Homeschool students must apply annually to play and meet all criteria established for homeschool students. A WOGAHome student pays half of the required WOGA homeschool athletic registration fee. Once a homeschool student is selected to play on a team, they will remain on that team for the season as long as they comply with school, athletic department and team policies. The Athletic office and the administration will review any exceptions to these stipulations. Full application is due along with tuition and athletic fee (when applying to play a sport) **a minimum of two weeks prior** to the start of athletic practice. Students will not be allowed to begin athletic practice until required paperwork and fees are received. There is no limit for the number of sports in which a student may participate. Off-season conditioning is available and expected for all athletes.

### **Services and Activities Available to WOGAHome Students**

WOGAHome students are eligible to participate in clubs and/or organizations as their schedule permits and a fee will be attached for each activity. Additionally, WOGAHome students are eligible to participate in the following:

- Middle School Retreat for 7<sup>th</sup> – 8<sup>th</sup> Grades
- High School Retreat for 9<sup>th</sup> – 11<sup>th</sup> Grades
- Field trips required by courses in which homeschool students are enrolled
- Missions Week (application required and separate fee applied)
- School Pictures; Yearbooks will be available for purchase

Graduation - WOGAHome Seniors are eligible to participate in the Word of God Academy graduation ceremony if they meet WOGA graduation requirements and have participated in the WOGA Homeschool Partnership for a minimum of 2 years. A senior fee will be applied to all students desiring to be a part of the graduating class. That fee will follow the same level as WOGA full time students.

**Cap/gown, ring, invitations or announcements:** The official WOGA ring, announcements and diploma will be made available for Tier 1 WOGAHome students.

The following list is not exhaustive but will be reserved exclusively for WOGA full time on-campus students:  
Student Government  
Valedictorian/Salutatorian/Class Ranking